

Cllrs: Brice, Cooke, Ellison, Farr, Jeffery, Newberry and Pengilley  
You are summoned to attend:



**YARNSCOMBE PARISH COUNCIL MEETING  
ANNUAL PARISH COUNCIL MEETING  
PARISH COUNCIL MEETING**

Wednesday, 27<sup>th</sup> May 2026  
7.30pm, Village Hall

**PRESS AND PUBLIC WELCOME**

If you would like to join the meeting online, please note the following: The meeting ID is **ypcmay26**. Enter <https://meet.jit.si/ypcmay26> in your browser's address bar; note the dot between **jit** and **si**. (On a smartphone or tablet you will need to download the Jitsi Meet app). Allow use of microphone and camera; then click "Join Meeting". Type in the password and click 'OK'.

To leave the meeting, click the white telephone handset in the red circle at the centre of the bottom of the screen. If you wish to join the meeting, please **email the clerk** in advance ([clerk@yarnscombe.org.uk](mailto:clerk@yarnscombe.org.uk)) to obtain the meeting password. If you need help with Jitsi, especially on a smartphone or tablet, please email ([cllr.pengilley@yarnscombe.org.uk](mailto:cllr.pengilley@yarnscombe.org.uk)).

**AGENDA  
ANNUAL PARISH MEETING**

- 26.41 Chair's Annual report
- 26.42 Any Matters arising

**ANNUAL PARISH COUNCIL MEETING**

- 26.43 Signing of Acceptance of Office Forms
- 26.44 Election and Acceptance of Office of Chairperson
- 26.45 Election and Acceptance of Office of Vice-Chairperson
- 26.46 Apologies, Declaration of Interests and Dispensations
- 26.47 Minutes of the last Annual Parish Council Meeting, 24<sup>th</sup> May 2025
- 26.48 Review of the Council's Standing Orders, Financial Regulations (including Separation of Duties) and Internal Control Documents
- 26.49 Receipt of a statement of the Council's accounts for the period ending the previous 31<sup>st</sup> March
- 26.50 Election of Representatives
- 26.51 Review of Asset List
- 26.52 Review and confirmation of insurance cover in respect of all insured risks
- 26.53 Review of Subscriptions
- 26.54 Review of Complaints Procedure and Grievance And Discipline Procedures
- 26.55 Review of Data Protection Policy
- 26.56 Review of IT Policy
- 26.57 Review of remaining policies and documents
  - i. Press and Media Communications
  - ii. Action Plan
  - iii. Emergency Plan/Emergency Plan Data Regulations
  - iv. Grant Awarding Policy
  - v. Training Policy and Record

- vi. Risk Management
- vii. Equality Policy
- viii. Health and Safety Policy
- ix. Parish Council Information
- x. Playing Field Conditions of Hire
- xi. Staff Appraisal Process

26.58 Date, time and place of ordinary parish council meetings next year

### PARISH COUNCIL MEETING

26.59 Apologies, Declarations of Interests and Dispensations

26.60 Public Participation and Feedback

26.61 Representatives Reports

- 1) County/District Councillors
- 2) Village Hall / Social Club – Community Hub
- 3) Youth Club
- 4) PCSO/Police Report
- 5) Playing Field

26.62 Minutes of Meeting of 22<sup>nd</sup> April 2026

26.63 Matters arising from last Meeting

26.64 New Matters

- 1) Data Protection
- 2) AGAR & Assertion 10

26.65 PROW Monthly Report

26.66 Planning

26.67 Additional Planning

Accounts

- 1) Insurance £387.73

